

OFFICE OF THE MAYOR

NOTICE TO PROCEED

DEC 2 8 2022

JC HIGH EAGLE MARKETING CO.

Lot 8 Blk. 2 Sienaville Subd. Brgy. Santa Monica, Puerto Princesa City, Palawan

Dear Sir/Madam:

The attached Purchase Order/Service Contract No. <u>22-12-2292</u> dated <u>13 December 2022</u> having been approved, you are hereby directed to proceed with the project immediately and complete the same within sixty (60) calendar days, without extension.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. Kindly return the original to the **PROCUREMENT MANAGEMENT OFFICE**.

Very truly yours,

HON. VICTOR MA. REGIS N. SOTTO

City Mayor

By the Authority of the Mayor

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ATTY. JERONIMO U. MANZANERO City Administrator &

Authorized signature:

Name of the Representative of the order: **CARMICHAEL CAEZAR D. AGNABO** I acknowledge receipt of this Notice on: 12/28/2012